



**DEPARTMENT OF DEFENSE  
DEPENDENTS SCHOOLS, PACIFIC  
OFFICE OF THE DISTRICT SUPERINTENDENT, JAPAN  
Unit 5072 APO AP 96328-5072**



**MEMORANDUM FOR SPONSORS OF PROSPECTIVE DEPARTMENT OF DEFENSE  
DEPENDENTS SCHOOLS (DoDDS) JAPAN STUDENTS**

**SUBJECT: Eligibility for a DoDDS Education**

Please review the Department of Defense Education Activity (DoDEA) Notice from Dr. Shirley Miles, Director DoDEA and sign the signature block indicating you have read and understand the notice.

“Eligibility for a DoDDS education is based on the student having a qualifying dependent relationship with an eligible sponsor. Command sponsored DoD dependents are eligible for enrollment in DoDDS schools on a space-required, tuition-free basis. DoD dependents who are not command sponsored may enroll on a space available, tuition free basis.”

All enrollment applications are subject to periodic audit for the purpose of verifying eligibility information provided to school officials. The making of any false statement or material omission is a federal crime punishable by fine, imprisonment or both. Sponsors will also be held liable for unpaid tuition upon determination of ineligibility.”

If you have any questions concerning the eligibility to attend DoDDS Schools, please contact your local school administrator.

\_\_\_\_\_  
SPONSOR’S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
STUDENT’S NAME

\_\_\_\_\_  
GRADE

**Office of the Principal**  
**J.N. Darby Elementary School**  
**PSC 485 Box 99**  
**FPO AP 96321-0099**

**PRIVACY ACT NOTICE:** Sections 921-932 of title 20 and E.O. 9397 authorize the collection of information. The primary use of this information is by Department of Defense Education Activity (DoDEA) officials to a) determine the eligibility of children to attend these schools; b) make arrangements for education and payment made, as required; c) schedule children for transportation; d) monitor special education services required by and received by the student. Additional disclosure of germane information is authorized to other officials of the Department of Defense requiring information for operation of the Department (including defense investigative agencies and recruiting officials). Routine disclosure of certain information is authorized outside the Department of Defense. Academic achievements and data may be provided to the public, via distribution of information within the school and through various media sources, for positive reinforcement purposes. This information will not be distributed for commercial uses. Other routine disclosures of relevant and necessary information is authorized to agencies outside of the DoD by DoD Privacy Act Systems Notices, which may be found at <http://www.defenselink.mil/privacy/notices/osd/>, including, but not limited to: a) the appropriate federal, state or local law enforcement agency in connection with possible violations of law, whether civil, criminal or regulatory; b) in response to an inquiry from a Congressional office made at the request of the individual to whom the data in this form concerns; c) to the Office of Management and Budget in connection with the review of private relief legislation; d) to foreign law enforcement, security, investigatory, or administrative authorities in compliance with international agreements and arrangements; e) to any component of the Department of Justice for the purpose of representing the Department of Defense, or any officer, employee or member of the Department in pending or potential litigation to which the record is pertinent; f) and to a domestic or foreign entity for the purpose of counterintelligence activities authorized by U.S. Law or Executive Order or for the purpose of enforcing laws which protect the national security of the United States; g) and to the National Archives and Records Administration for uses consistent with its respective statutory duties.